

**CIET****COIMBATORE INSTITUTE OF
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Coimbatore Institute of Engineering and Technology, Coimbatore - 641109

Internal Quality Assurance Cell

Ref :CIET /IQAC / 2020 - 21 /Meeting /CIR-007

Date: 23.03.2021

CIRCULAR

Sub: 24th IQAC Meeting – Intimation to the members of IQAC

Circular for Twenty Fourth Meeting of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 24.03.2021 at CIET Conference Hall. All the members of IQAC are requested to attend the meeting at 11.00AM. The points to be discussed in the meeting are as follows.

AGENDA

1. Action taken from the previous meeting minutes.
2. Action taken for the academic year plan for ODD semester 2020 –2021.
3. Academic Year Plan for EVEN Semester 2020 – 2021.
4. Placement Activity.
5. External Peer team audit.
6. Any other matters.

PRINCIPAL

**Dr. N. Nagarajan, M.E., Ph.D.,
Principal**

**Coimbatore Institute of Engineering and Technology
Vellimalaipattinam, Narasipuram Post, Thondamuthur Via.
Coimbatore - 641 109.**

To:

The Members concerned

Copy to: IQAC, CIET Office

Copy Submitted to: The Director, CIET.



Coimbatore Institute of Engineering and Technology, Coimbatore - 641109

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting held on **24.03.2021** at CIET Conference Hall at 11.00AM.

Members Present:

S.No.	Name	Designation
1.	Dr. N. Nagarajan	Principal
2.	Dr.K.A.Chinnaraju	Director, CIET
3.	Dr.K..Kalamani	HoD/ECE
4.	Dr. D.Seenivasan	HoD/MECH
5.	Prof. V. Nandakumar	HoD/CIVIL
6.	Dr. G. Ravikumar	HoD/CSE
7.	Dr. S. Gokul	HoD/EEE
8.	Dr. K. Manikanda Subramanian	HoD/MCT
9.	Dr. K. Pushpalatha	HoD/IT
10.	Dr. S. Jayabarathi	HoD/MBA
11.	Mr.S. Anand Kumar	Alumni Managing Director Eron Techno Solutions
12.	Dr K Ramamurthy	Principal, CIMAT
13.	Mr.D.Gautham Chakravarthy	CEO / Dhanvi Infotech
14.	Sathish.S	Student B.E-CSE 2019 – 2023 Batch

Leave of Absence: Nil

The following points were discussed:

Dr. N. Nagarajan, Principal, CIET welcomed all the members of IQAC to the 24th IQAC meeting for the academic year 20-21.

24.1:Coordinator of IQAC explained the action taken report of the previous IQAC meeting which was held on 17.12.2020.

24.2: It was resolved to conduct IQAC external peer team visit on 17.04.2021.

24.3: It was resolved to conduct placement activity to all the students through placement cell.

24.4: It was proposed to create awareness on COVID prevention and precautions to the locality people around our institution and also encourage students to clean the campus under Swachh Bharath mission through NSS students.

24.5: It was resolved to conduct webinars to all the students to improve their technical skills.

24.6: It was advised to submit the final year student's project report for the academic year 2020-21 to IQAC cell.

24.7: It was requested to submit the lab maintenance proposal and budget proposal for the next academic year.

24.8: It was resolved to submit the self-appraisal form of individual faculty members to their respective HoDs.

24.9: It was resolved to enhance the number of publications of faculty members and advised to submit research proposals to various funding agencies.

24.10: Coordinator of IQAC was requested to follow up the activities as per the plan submitted.

Dr.K.Pushpalatha, IQAC coordinator has delivered the vote of thanks at the end of meeting.


IQAC CO-ORDINATOR


PRINCIPAL

**Dr. N. Nagarajan, M.E., Ph.D.,
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